

Egan City Minutes

August 11, 2026

The Board of Trustees of the City of Egan, South Dakota met in regular session on August 11, 2026, at Egan City Hall, 101 N Irvin St, Egan, SD.

Present: Board of Trustees – Michelle Ten Eyck, Cody Chamblin, Karlie Ten Eyck, Allen Loehr, Mike Hein, and Finance Officer Maeghen Putnam. Citizens Attending: Mike Larson, Carol Larson, Norm Koehn, Donna Koehn, Lianne Larson, Richard Maher, and Barb Warborg.

The 5:00 pm meeting was called to order by Chairman M. Ten Eyck.

Motion by K. Ten Eyck, second by Chamblin to approve the agenda. All present voted “aye.”

Motion by Loehr to approve July 28, 2026, Special Meeting Minutes. Second by K. Ten Eyck. All present voted “aye.”

Public Comment: M. Ten Eyck spoke about the decision to limit public comment at Board of Trustee meetings. She cited SDCL 1-25-1, the SDML Open Meeting Brochure, SDML training, and Robert’s Rules of Order. Donna Koehn inquired about the progress on getting a local tree dump for Egan residents. M. Ten Eyck stated that the city is still working on the tree dump issue and the contract is good with Flandreau through October.

Budget: Putnam presented the Board with a worksheet that showed the last three years’ actual expenditures and revenue. Along with estimated expenditures and revenue for the remainder of 2026. Notable decisions were to appropriate \$75,000 to Streets, \$10,000 to Parks, and \$8,000 to Lawyer expenses.

Old Business: K. Ten Eyck reached out to Dakota Surveillance. She is waiting for the estimate. The plan is for a four-camera setup, one pointed towards Gazebo Park, another pointed towards the city office, another at the ballpark, and the last camera at the river city park camping area.

Camblin contacted Patriot Electric about Gazebo Park electric. Patriot will come quote the project when they get time.

The Board reviewed Ordinance 174 and 174.1 relating to dog tag licensing. M. Ten Eyck stated the enforcement piece is a little difficult. She contacted American Legal Publishing to specifically look at the dog tag ordinance to help with wording that will help with enforcement of the ordinance.

After taking the lawn mower to Titan Machinery, Loehr inquired if the city could purchase a trailer. One was borrowed and one was rented to get the mower fixed. Chamblin mentioned that we have not had a trailer for the twelve years he has been on the board and with tight budget discussions he does not believe the trailer is necessary. The board will investigate this next year.

K. Ten Eyck made a motion that the Board of Trustees moves the regular scheduled meeting to the 2nd Wednesday of month at 6:00 pm. K. Ten Eyck seconded the motion. All present voted “aye.”

Loehr made a motion to publish and accept Ordinance 141 – 103.C 2026 – Meter Pit Requirements. K. Ten Eyck seconded the motion. All present voted “aye.”

First Reading of Ordinance 231 – 2027 Appropriations Ordinance. The board was satisfied with the ordinance. Second reading will be held at the next meeting.

Chamblin made a motion to open a credit card at Bank West and close the credit card at First Savings bank. K. Ten Eyck Seconded the motion. All present voted "aye."

Committee Reports: *Compliance/Code Enforcement:* Chamblin has noticed some vehicles that need enforcement and has to get the addresses to Putnam. There was a lawn that needed mowing but that was taken care of.

Maintenance/Streets: M. Ten Eyck and family rebuilt one of the bleachers at the Ball Diamond with new wood and two picnic tables are fixed. Loehr replaced all the plumbing in the Ball Diamond bathrooms spending \$662. The tractor had a flat tire. It was repaired. The snowplow batteries are charged and are working. Loehr has also been in contact with Boyer's about trading in the big snowplow for a smaller one. Loehr will continue to follow up. *Parks:* Three quotes for electrical work will be acquired from Patriot, AMP, and Dell's Electric as suggestions for electricity to the Gazebo Park, light switch in the Ball Diamond bathrooms, and to replace/fix the electrical main panel for the Ball Diamond.

Personnel/Compliance: Three counsel members and the Finance officer will go to the SDML conference in October. K. Ten Eyck is working on an employee manual. Putnam will send K. Ten Eyck a copy of the Egan Personnel Manual.

Utilities: The city is overtaking the sewer line soon to be installed in the ally between Irvin and Fred. The city will pay half for the six-inch sewer pipe at a cost of \$850. The city is paying for all the plumbing supplies and being reimbursed by Ted Thull since Jeff from Big Sioux is overseeing the project.

Motion by Chamblin, second by Hein to approve the Personnel and Financial Reports. All present voted "aye."

Motion by K. Ten Eyck, second by Loehr to approve the following bills: Payroll: FO/Clerk \$ 1498.87, Maint \$54.33, Parks \$1,098.96, Ottetail (Electricity) \$915.73, Eng Services (Garbage Haul) \$1,133.60, Big Sioux Community Water System (Water parts) \$38.91, Colman Building Center (Gazebo materials) \$209.44, Champion Media/Enterprise (May/April Minutes) \$240.08, Helsper, McCarty, & Rasmussen, PC (Legal) \$2,805.00, Moody County Auditor (Deputy Coverage) \$983.33, Pete Harper (Tree Cleanup) \$850.00, Emergency Communication Services (Siren) \$2,810.80, Valley FiberCom (June 26 usage) \$184.85, Moody County Auditor (Election) \$280.09, Lacey Rentals (Sewage Cleaning) \$165.00, Booster (Minutes/Advertising) \$180.00, City of Sioux Falls (Water Test) \$26.37, Eng Services (Garbage Haul) \$1,133.60, Big Sioux Community Water System (Water/Service Contract) \$2,896.62, SD DOR (Sales Tax) \$204.95, USDA (July Loan Payment) \$569.00, IRS (Q2 2026 941 Payroll Tax) \$2,309.02, Flandreau Building Center (Keys) 8.11, Amazon (Office Supplies) 148.73, Tractor Supply Company (Lawn seed for Potholing) 26.54, Freedom and Glory (American Flag) 61.15, River's Edge (Diesel lawn mower) 188.00, Microsoft (365) 13.80, USPS (Stamps) 139.00, Tractor Supply Company (Tarp, Rope) 69.01, Flandreau Building Center (Padlock) 18.92, Dropbox (1 year Subscription) 127.31, Dollar General (Office Supplies) 18.32, Alphagraphics (Campground QR Sign) 149.88, Menards (Bathroom Faucets) 59.41. Total \$21,616.73 Chamblin abstained, Hein abstained, Loehr voted "aye," K. Ten Eyck voted "aye," and M. Ten Eyck voted "aye."

Correspondence: M. Ten Eyck mentioned an email she received. M. Ten Eyck reiterated that the board is not suppressing anything and trying to be extremely transparent. If you have a concern, please feel free to bring it forward to any one of us in a meeting outside of meeting and we will do everything we can to address it.

Motion by M. Ten Eyck, seconded by K. Ten Eyck to go into executive session for personnel at 6:09. All present voted "aye."

Motion by M. Ten Eyck, second by Loehr to adjourn regular session at 6:25. All present voted "aye."

Next Regular Meeting – Wednesday, September 9, 2026, at 6pm.

Minutes submitted pending Board approval.

Michelle Ten Eyck, Chairman

Attest: Maeghen Putnam, Finance Officer