AGENDA   
EGAN CITY – REGULAR MEETING

July 16, 2025

6:00 PM at Egan City Office

101 N Irvin St. Egan, SD 57024

***Persons wishing to comment on items on the Agenda shall raise their hand, state their name, and request to speak; following presentation of the agenda item and AFTER the Chairman opens the item up for public comment.***

**Call Meeting to Order**

**Conflict of Interest Items on current agenda for anyone on the Council**

**Motion to approve agenda**

**Motion to Approve Amended May 21st Meeting Minutes and Regular June 18th Meeting Minutes**

***Public Comment:*** This is the opportunity for the public to comment on items NOT on the agenda. If the item requires Council action, it will be scheduled for an upcoming meeting. This session is limited to 30 minutes allowing **3 minutes per citizen**.

***Zoning:*** Nuisance Property Updates

***Old Business:*** Monthly violations recap from Sherriff department

FEMA update

***New Business:*** Resolution 2025-01 Amendment to Resolution 2024-02

First Reading of Ordinance #233- Flood Plain Update

Payroll   
Building Permits  
Playground Equipment  
American Legion

Review Shipping Container Ordinances

Review Road Bids

***Committee Reports:***

Compliance/Code Enforcement (Olsen & Hansen)–

Maintenance/Streets (Chamblin& Hein)–

Parks (Chamblin& Ten Eyck)– Burn pile

Personnel & Compliance (Olsen & Hansen) –

Utilities (Hein)– Spray Lagoons

**Motion to Approve Personnel & Financial Reports**

**Motion to approve bills presented**

***Other:*** Review Correspondence – Email

***Executive Session per SDCL 1-25-2***

***Next Regular Meeting:*** August 20, 6:00 pm

***Adjourn***

**AGENDASUBJECT TO CHANGE UP TO TWENTY-FOUR (24) HOURS PRIOR TO MEETING TIME**

**Egan City Minutes**

**May 21, 2025**

The Board of Trustees of the City of Egan, South Dakota met in regular session on May 21, 2025, at Egan City Hall, 110 W 3rd Street, Egan, SD.   
Present: Board of Trustees – Nancy Hansen, Cody Chamblin, Mike Hein, Jerome Olson and Finance Officer Kayla Charles. Trustee Michelle Ten Eyck was on the phone. Also present: Don Hansen, Norman & Donna Koehn, Mike Larson and Barb Warborg.  
6:00 pm meeting was called to order by Chairman Chamblin.  
Motion by Hansen, second by Hein to approve the agenda with adding playground equipment placement to the agenda. All present voted “aye.” Ten Eyck was not yet on the phone for this vote.  
Motion by Hansen to approve the April 16th Regular and Special meeting minutes, with the removal of Cody Chamblin being present at the Regular Meeting, second by Olson. All present voted “aye.” Ten Eyck was not yet on the phone for this vote.  
***Public Comment:*** Donna Koehn read a letter she had written requesting consideration of placing the newly purchased playground equipment to the Ballfield Park and not the Gazebo Park on Mainstreet. Koehn also asked for an update on the Meet and Greet. Mike Larson asked if the school property would be mowed before Memorial Day. Charles will reach out to the owners of the school of the updated ordinance that will be taking place. Larson and Koehn also asked for the city to address the Keith property’s lawn.   
***Zoning:*** Charles informed the board that the city is just waiting for Eng Services to schedule the removal of the burnt trailer, and the owner of the blue trailer was located to be living in Sioux Falls. The city attorney will have a private investigator serve the owner with abatement papers.  
***Old Business:*** Road Work- Gravel roads have been graded and gravel added. A quote from Seal Pros was received and Charles will reach out to acquire two more quotes. FEMA- the city has received updated floodplain maps to disperse and was directed to remove previous maps.  
Motion by Chamblin, second by Olson to adjourn at 6:14 pm. All present voted “aye”  
6:15 pm meeting was called to order by Finance Officer Charles.  
Charles administrated the Trustees Oath of Office to Chamblin and Hein.  
Charles opened nominations for Chairman position. Hansen nominated Chamblin, second by Hein. All present voted “aye”  
Chamblin opened nominations for Vice-Chairman position. Hansen nominated Hein, second by Chamblin. All present voted “aye”  
**Committee Assignments 2025-** Compliance/Code Enforcement: Olson and Ten Eyck; Maintenance/Streets: Chamblin/Hein; Parks: Chamblin/Ten Eyck; Personnel & Compliance: Hansen/Olson; Utilities: Hein.  
***New Business:*** First Reading of Ordinance #157- updating the mowing exclusion and rate for mowing violation. Charles presented the 2024 end of year financial report. Motion by Ten Eyck to approve the report, seconded by Hansen. All present voted “aye.” Meet n’ Greet- discussion was held and Ten Eyck will research ideas for the board having a booth at the Bridge Days/All School Reunion events. Dump station- Motion by Ten Eyck to approve the quote presented, seconded by Hansen. All present voted “aye.” Playground Equipment placement- board held discussion on placement. Motion made by Hansen to amend the previous motion made to place the playground equipment at the gazebo park to have the equipment placed at the ballfield park. Seconded by Olson. Aye votes: Chamblin, Hein, Hansen, Olson; Nay votes: Ten Eyck. Motion passed.  
***Committee Reports:*** *Compliance*/Code Enforcement: Discussed in zoning Maintenance/Streets: Discussed in Old Business. Parks: Discussed in new business Personnel/Compliance: none Utilities: Still waiting on OtterTail to install the new streetlight at North Fred Street.   
Motion by Hein, second by Olson to approve Financial Report. All present voted “aye”   
Motion by Hansen, second by Hein to approve the following bills: Payroll (General + employer taxes) $3887.10; Beyond Your Ordinary Recreation (Playground Equipment) 15993.00; Big Sioux Community Water System (supplies) 43.82; OtterTail (April 2025 Bill) 817.97; Moody County Auditor (March 2025 Deputy Coverage) 955.60; City of Sioux Falls (Water testing) 46.20; USDA Payment (March Payment) 569.00; Total 22312.69; All present voted “aye”.  
Correspondence: Letter from Lillian Relf regarding the placement of the playground equipment.  
Motion by Chamblin, second by Hansen to enter Executive session at 6:50 pm per SDCL [1-25-2-](https://sdlegislature.gov/Statutes?Statute=1-25-1)for personnel. All present voted “aye”. Ten Eyck was no longer on the phone.  
7:09 pm Executive session ended, and regular session began.  
Motion by Hansen, second by Hein to adjourn at 7:11 pm. All present voted “aye” Ten Eyck was no longer on the phone.  
Next Regular Meeting – Wednesday, June 18, 2025, at 6pm.  
Minutes submitted pending Board approval.   
Cody Chamblin, Chairman  
Attest: Kayla Charles, Finance Officer

**Egan City Minutes**

**June 18th, 2025**

The Board of Trustees of the City of Egan, South Dakota met in regular session on June 18th, 2025, at Egan City Hall, 110 W 3rd Street, Egan, SD.    
Present: Board of Trustees – Nancy Hansen, Cody Chamblin, Mike Hein, Jerome Olson, Michelle Ten Eyck and Finance Officer Kayla Charles.  Also present: Egan Residents Don Hansen, Barb Warborg, and Cameron Burleson.   
6:00 pm meeting was called to order by Chairman Chamblin.   
Motion by Ten Eyck, second by Olson to approve the agenda. All present voted “aye.”   
Motion by Ten Eyck to approve the May 20th Regular Meeting Minutes, with the change of Jillian Relf to Lillian Relf, second by Olson. All present voted “aye.”    
***Public Comment:*** Barb Warborg addressed the council on the reference of the wrong South Dakota Codified Law in the May 20th meeting minutes. Charles will look in to the correct law to be referenced. Warborg also advised the council that they better get to reading on a new law regarding the review of meeting laws annually.    
***Zoning:*** Eng’s removed the partially burnt trailer. A building permit for a new house, fence, and removal of a nuisance property were all issued by Charles. Charles will send out letters to other property owners about nuisances that need to cleaned up and also take the next steps for the removal of noncompliant vehicles.    
***Old Business:*** Moody County May Sherriff reports were shared. FEMA- Charles will add checking the floodplain map to the building permit checklist.    
***New Business:*** Second Reading of Ordinance #157. Motion by Hansen, second by Olson to approve amendment to Ordinance #157. All present voted “aye.” Road Closure Bridge Days/All School Reunion events- Motion by Hansen to close a portion of 3rd Street to allow for parade and vendors on June 28th, second by Hein. All present voted “aye.” Playground Equipment- Charles will work on organizing a group for the project next week.    
**Public Hearing for Vacating Alley- Leinbach Addition-** no one present. Road Work- Charles is struggling getting return calls for quotes. She will try two other businesses.   
***Committee Reports:*** *Compliance*/Code Enforcement: Discussed in zoning Maintenance/Streets: Discussed in New Business. Parks: Discussed in new business. Motion by Ten Eyck to approve the bid for $5662.31 to carpet the Senior Center and will check for discount if removal done by city, second by Olson.  All present voted “aye.” Personnel/Compliance: none Utilities: Charles will gather information on storage container ordinances for other cities. Motion by Ten Eyck to donate $500 to the Flandreau Fire Department for the burning of the Yard Waste Site, second by Hansen. All present voted, “aye.”   
Motion by Hansen, second by Hein to approve Financial Report. All present voted “aye.”    
Motion by Ten Eyck, second by Hansen to approve the following bills: Payroll (General +Board+ employer taxes) 4745.46; Beyond Your Ordinary Recreation (Playground Delivery) 250.00; Big Sioux Community Water System (May Loan/Water purchase) 3104.57; Booster ( Publishing) 395.00; CardMember Services (Microsoft/Postage) 180.04; Significant Signage (annual software license fee) 650.00; Eng Services (April 25 Garbage/2025 City Clean Up) 2772.36; OtterTail (May 2025 Bill) 945.75; Moody County Auditor (April 2025 Deputy Coverage) 955.60; Moody County Enterprise (Publishing) 140.94; City of Sioux Falls (Water testing) 79.11; USDA Payment (April Payment) 569.00; Maguire (pressure tank cleaning/repair) 17175.00; C & R Custom Repair (emergency tractor repair) 2275.01; SD Dept of Labor (Qtr Report) 25.00; SD Dept of Rev (Qtr Sales Tax) 101.98; IRS (Qtr Payroll Taxes) 1291.32; Valley FiberCom (May 25 Usage) 184.95; Total 35866.09; All present voted “aye”.   
Correspondence: None   
Motion by Ten Eyck, second by Hansen to adjourn at 6:53 pm.  All present voted “aye.”   
Next Regular Meeting – Wednesday, July 16, 2025, at 6pm.   
Minutes submitted pending Board approval.    
Cody Chamblin, Chairman   
Attest: Kayla Charles, Finance Officer

**June 2025 Monthly Sheriff Activity Report – Egan**During this time frame, there were -- calls for service, which included

Animal Accident – 1  
Animal – 2  
Community Policing – 1  
Civil Standby – 1  
Domestic Assault – 1  
Drug Violation – 1  
Extra Driveby – 30  
Lost Property – 1  
Motorist Assist – 3  
Stolen Property – 1  
Suspicious Activity – 1  
Traffic Stop – 30  
Trespassing – 1  
Welfare Check – 1  
Warrant - 1

**January Water % Loss:** 10%

**February Water % Loss:** 14%

**March Water % Loss:** 13%

**April Water % Loss:** 10%

**May Water % Loss:** 4%

**June Water % Loss:** 8%













