**Egan City Minutes**

**July 16, 2025**

The Board of Trustees of the City of Egan, South Dakota met in regular session on July 16th, 2025, at Egan City Hall, 101 N Irvin St, Egan, SD.
Present: Board of Trustees – Nancy Hansen, Cody Chamblin, Mike Hein, Jerome Olson, Michelle Ten Eyck and Finance Officer Kayla Charles. Also present: Egan Residents Mike Larson, Barb Warborg, Larry MacDonald and Leon Blackwell
6:00 pm meeting was called to order by Chairman Chamblin.
Motion by Ten Eyck, second by Hansen to approve the agenda. All present voted “aye.”
Motion by Hansen to approve the May 21st Amended Meeting Minutes and Regular June 18th Meeting Minutes, second by Hein. All present voted “aye.”
***Public Comment:*** Mike Larson would like the board to investigate updating street signs. The board advised they are on the waiting list with IMEG and will have Charles get a status update. Will update next month. Larson also asked where city worker Don Hansen would be hauling from on city property that he would be coming from the North of his house on July 2nd. Charles said she could not remember specifically but Hansen was doing something for Deb to be able to mow.
***Zoning:*** Ten Eyck and Olson will provide a list and photos to Charles of properties not in compliance with zoning ordinances. Charles will send out letters. Hansen would like to see list before letters are sent out. Charles also advised the City of Egan was served with Notice of Taking Tax Deed on the Micheal Berhow trailer. Charles will reach out to see if any of the mowing or utility charges can be specially assessed to the property.
***Old Business:*** Moody County June Sherriff report was shared. FEMA- Charles and Hansen attended the second county Flood Plan Mitigation meeting. Egan’s ordinance will be part of that plan along with the results from the survey community and board members took addressing the main concerns for natural disasters occurring in Egan.
***New Business:*** Resolution 2025-01 Amendment to Resolution 2024-02. Motion by Hansen, seconded by Hein to adopt resolution. All present voted “aye.” Public Hearing Ordinance #236- no one present. First Reading of Ordinance #236- Flood Plain Update. Payroll- Ten Eyck asked about the properties Deb Hall mows for the city and for ordinance violations. Charles advised she relays any messages from board members to Hall about properties that need to be mowed. Previously Hansen, Chamblin and Hein have all asked for properties to be mowed. Charles asked that Hall report to her to allow for less confusion of work that needs to be completed. Building Permits- Board would like to review the process for building permits being issued at next month’s meeting to possibly add a step that would have residents stake out their property and the proposed project before the beginning of any work. Playground equipment- Ten Eyck asked for an update. Charles advised that the project is quite large and extensive, with 15 footings alone needing to be done. Residents Donna and Norman Koehn had agreed to help Charles with the project but with the holiday and previously planned travel the project had not begun. Charles asked Ten Eyck if any of the previous volunteers Ten Eyck had arranged when the equipment was purchased were still available. Ten Eyck said they had taken on other projects. Charles will work on possibly hiring someone to take on the project. American Legion- Leon Blackwell was present to ask that a key to the back garage at the senior center be given to the Egan American Legion, allowing them to access the flags stored there. The board advised that if the key is locked in the Legions safe and not duplicated, they have no issue with them having a key. Charles will get a key to Legion President Allen Loehr. Review Shipping Container Ordinances- Will add to next month’s agenda. Review Road Bids- Charles presented three bids/quotes to the board for seal coating. Ten Eyck motion to approve the bid from Seal Pros Inc. in the amount of 40,000.07 to seal coat the roads in Egan, seconded by Olson. All present voted “aye.”
***Committee Reports:*** *Compliance*/Code Enforcement: Discussed in zoning Maintenance/Streets: Discussed in New Business. Parks: Dumpster at the Ballpark next weekend for ball tournament. Charles will develop an envelope for campers to use when submitting payment. Personnel/Compliance: Deb will be gone 8/22-8/31/2025 Utilities: Charles will reach out to Horizon Spraying to spray lagoons. Hein will reach out to Ottertail on Update on light.
Motion by Hansen, second by Olson to approve Financial Report. All present voted “aye.”
Motion by Hansen, second by Ten Eyck to approve the following bills: Payroll (General +Board+ employer taxes) 3783.45; Big Sioux Community Water System (JuneLoan/Water purchase) 3212.67; Booster ( Publishing) 312.50; CardMember Services (Microsoft/Quickbooks Auto Renewal/Printer Ink/Postage) 3134.25; Eng Services (May 25 Garbage/Gravel) 3134.25; OtterTail (June 2025 Bill) 813.39; Moody County Auditor (May 2025 Deputy Coverage) 955.60; Moody County Enterprise (Publishing) 150.97; City of Sioux Falls (Water testing) 26.73; USDA Payment (June Payment) 569.00; Lacey Rentals (Porta Potty Cleaning) 155.00; BH Grading (2025 Gravel Road Maint) 350.77; Valley FiberCom (June 25 Usage) 182.55; SD DANR (2025 Drinking Water Permit) 100.00; Total 17606.22; All present voted “aye”.
Correspondence: Larry MacDonald discussed his letter for a new Egan sign, Charles will add this to next month’s agenda. Charles shared a letter from FEMA, Donna Koehn, First District, and OtterTail.
Motion by Ten Eyck, second by Hansen to adjourn at 7:07 pm. All present voted “aye.”
Next Regular Meeting – Wednesday, August 20, 2025, at 6pm.
Minutes submitted pending Board approval.
Cody Chamblin, Chairman
Attest: Kayla Charles, Finance Officer