AGENDA
EGAN CITY – REGULAR MEETING

February 19, 2025

***Persons wishing to comment on items on the Agenda shall raise their hand, state their name, and request to speak; following presentation of the agenda item and AFTER the Chairman opens the item up for public comment.***

**Call Meeting to Order**

**Conflict of Interest Items on current agenda for anyone on the Council**

**Motion to approve agenda**

**Motion to Approve January 15, 2025 Meeting Minutes**

***Public Comment:*** This is the opportunity for persons to address the Council on items NOT on the agenda. If the item requires Council action, it will be scheduled for an upcoming meeting. This session is limited to 30 minutes allowing **3 minutes per citizen**.

***Zoning:***Update burnt trailer

***Old Business:***Monthly violations recap from Sherriff department

Floodplain ordinance update (September deadline)

***New Business:***Ambulance- Marty Skroch

 Senior Center- Carpet Cost

 Bridge Days/All School Reunions

 Election Update

 Tractor Attachments

***Committee Reports:***

Compliance/Code Enforcement (Olsen & Hansen)–

Maintenance/Streets (Chamblin & Hein)–Scrape roads

Parks (Chamblin & Ten Eyck)– Burning Pile

Personnel & Compliance (Olsen & Hansen) –

Utilities (Hein)–

**Motion to Approve Personnel & Financial Reports**

**Motion to approve bills presented**

***Other:*** Review Correspondence

***Next Regular Meeting:*** March 19th, 2025 6:00 pm

***Adjourn***

**AGENDASUBJECT TO CHANGE UP TO TWENTY FOUR (24) HOURS PRIOR TO MEETING TIME**

**Egan City Minutes**

**December 18, 2024**

The Board of Trustees of the City of Egan, South Dakota met in regular session on January 15, 2025, at Egan City Hall, 110 W 3rd Street, Egan, SD.
Present: Board of Trustees - Nancy Hansen, Mike Hein, Cody Chamblin, Jerome Olson,Michelle Ten Eyck and Finance Officer Kayla Charles. Also present: Don Hansen, Harvey Donley, and Donna and Norman Koehn all of Egan.
6:02pm meeting was called to order by Chairman Chamblin.
Motion by Olson, second by Hansen to approve the agenda. All present voted “aye.”
Motion by Hansen to approve the December 18, 2024, Regular, second by Ten Eyck. All present voted “aye.”
***Public Comment:***Donna Koehn ask with the new updates to camping spots if the $15/day charge was in line with surrounding areas. Chamblin and Hein confirmed that we are the same price as Colman and Flandreau who do have more amenities. Koehn was satisfied with the answer
***Zoning:*** None
***Old Business:***Sheriff Monthly Recaps:December report was shared. December had 52 calls including: ambulance calls, animal calls, assisting citizens, fire, residence security check, signal 7, suspicious activity, traffic complaint, traffic hazard and traffic stops.
Floodplain Ordinance Update- No Update
Snowplow Driver- Charles will try to reach out again to set up interviews.
Senior Center Update- Painting and cleaning of the Senior Center has been completed thanks to the help of numerous citizen volunteers.
***New Business:*** Residents of Egan request the city investigate the possible reimbursement of attorney fees accrued with the bridge project. Since the costs were only accrued due to the negligence of the state. Charles will send an email to the SDDOT and their attorney discussing the possibility and steps for reimbursement.
Big Sioux Community Water increased their base rate by .09 cents per 1,000 gallons. The increase is noted to increase price in chemicals, labor, and power.Senior Center: Residence of Egan asked the city to consider looking into recarpeting the senior center. Ten Eyck will gather previous quotes and circle back if they are still valid.
Quarterly Meet ‘n’ Greets- Donna Koehn and other residents ask the city to consider hosting quarterly meet and greet before board meetings. No decision was made as the logistics of time, interest, and cost needs to be further investigated. Hopefully have something planned for a meeting after the election.
Motion by Ten Eyck, second by Chamblin, to increase the base rate for water from $5.25 to $5.35 per 1000 gallons effective March 1, 2025.All present voted “aye”.
Motion by Ten Eyck, second by Hansen to approve the 2025 fee schedule besides the mowing price. Charles will research other communities’ charge to see if the city’s current $125 mowing fee is inline.   Water: Base rate $25.10 + $5.35/1,000 gallon eff. 3-1-2025, $225.00 – Replace Water Meter, $325.00 -  New Service Meter & ERT   Sewer:  Residential - $30.00, Commercial - $38.00  Residential Garbage: $12.06 Utility Deposit:  $135.00 Returned Check Fee:  $40.00   Late fees on Utility Bill: $4.00 if not paid by 5:00 pm on the 10th of each month, $35.00 collection fee after 20th of each month, $40.00 disconnection fee after 20th of each month Labor Fees:  $45.00 Minimum One Hour, $65.00 Minimum One Hour after Hours  Camping: $15 per night per site  City Sales Tax: 2%  Dog Tag: $5.00 per dog neutered or spayed, $10.00 per dog intact, $40.00 per dog not licensed by January 1stLiquor License: $200 to serve/sell on Sundays, $300 – Off Sale Liquor License, $900 – On Sale Liquor License Mowing:  to be determined later Notary Services: $2.00 for non-city resident Building Permits: $10.00 application fee, $1.00 per thousand or part of thousand Conditional Use Permit: $140.00 + special meeting costs  Variance Request: 140.00 + special meeting costs  Rezoning Request: $140.00 + special meeting costs  Vacating Public Ground: $140.00 + special meeting costs.
Motion by Ten Ecyk, second by Olson, to raise all hourly wages by 3%.  All present voted “aye”.  Motion by Hansen, second by Ten Eyck to move everyone’s base wage to $17, currently Chamblin is the only one under $17/ hour. Wages:  Cody Chamblin:  Council-$150.00 Monthly, Maintenance-$17.5/Hourly, Brush Pile- $17.50/hourly pickup snowplow-$27.63/Hourly, Zoning-Special Meeting-$25.00; Kevin Hammer:  Maintenance-$17.50/Hourly, , pickup snowplow-$27.63/Hourly, Don Hansen: Maintenance-$17.50/Hourly, 2pickup snowplow-$27.63/Hourly, snowplow-$38.13/Hourly; Hansen, Nancy:  Council-$150.00 Monthly, Zoning-Special Meeting-$25.00; Mike Hein: Council- $150.00/Monthly, Zoning-Special Meeting-$25.00 Maintenance- $22.66/Hourly, Pickup Snowplow-$22.66/Hourly, Snowplow-$38.13/Hourly; Jerome Olson: Council-$150.00 Monthly, snowplow-$38.13/Hourly, Zoning-Special Meeting-$25.00; Deb Bosanco: Maintenance-$17.50/Hourly, pickup snowplow-$27.63/Hourly; Kevin Hall: Maintenance-$17.50/Hourly, pickup snowplow-$27.63/Hourly; Mike Larson: Snowplow Operator- $38.13/Hourly. Motion by Ten Eyck, second by Olson the board wage to remain the same. Motion by Hansen, second by Olson to increase Charles’ hourly wage to from $20.00/ Hourly to $23.00/Hourly with another evaluation to take place in August. All wage increases take effect at the beginning of the January pay period.
Motion by Ten Eyck, second by Hansen, to accept the 2025 Fire Department contract with the City of Flandreau, no other contracts received. All present voted “aye”. Motion by Chamblin, second by Hansen, to designate the Moody County Enterprise as the legal newspaper for Egan City, All present voted “aye”. Motion by Ten Eyck, second by Hein, to appoint Jennifer Nelson as Egan City Attorney, All present voted “aye”.
***Committee Reports:*** Compliance/Code Enforcement: Hansen request Charles send a nuisance property letter notifying a resident of the need to clean up a partially burned trailer. Maintenance/Streets: None Parks: None Personnel/Compliance: Charles will be out of the office January 21 – February 5, 2025. Utilities: None
Ten Eyck left the meeting at 6:40pm.
Motion by Hansen, second by Hein to approve Financial Report. All present voted “aye”
Motion by Hansen, second by Olson to approve the following bills: Big Sioux Community Water (Water/water loan) $3109.27; Card Service Member (mailing, stamps, amazon) $258.51; Moody County Enterprise (publishing) $172.24; Ottertail (Utilities) $777.22; Valley Fibercom (phone & internet Dec) $183.95; Payroll (General + employer taxes) $1467.95; Connecting Point (Back Up/1yr of Service) $392.45; Connecting Point (printer/cord) $685.75; Moody County Register of Deeds (filing of resolution 2024-02) $30.00; Booster (Publishing) $300.00; Eng Services (December Garbage Haul) $1133.60; gWorks (Data retrieval) 610.80; IRS (940 annual federal unemployment) 196.72; Total $13561.96; All present voted “aye”.
Motion by Hein, second by Olson to adjourn at 6:57 pm. All present voted “aye”
Next Regular Meeting – Wednesday, February 19th, 2025, at 6pm.
Minutes submitted pending Board approval.
Cody Chamblin, Chairman
Attest:
Kayla Charles, Finance Officer