**Egan City Minutes**

**October 16, 2024**

The Board of Trustees of the City of Egan, South Dakota met in regular session on October 16, 2024, at Egan City Hall, 110 W 3rd Street, Egan, SD.   
Present: Board of Trustee’s - Present: Board of Trustees - Nancy Hansen, Mike Hein, Cody Chamblin, Jerome Olson and Michelle Ten Eyck, Finance Officer Kayla Charles. Also present: Norm & Donna Koehn, Barbara Warborg, and Don Hansen of Egan  
6:26 pm meeting was called to order by Chairman Chamblin.  
Motion by Hansen, second by Olson to approve the agenda. All present voted “aye.”  
Motion by Hansen to approve the September 18 Regular Meeting Minutes and Special Meeting Minutes with the adjustment to the September 18 Regular Meeting Minutes that Ten Eyck abstained from voting on Ordinance NO. 229, second by Hein. All present voted “aye.”  
***Public Comment:*** None   
***Zoning:*** Board reviewed the Petition to Vacate an Alley from Norman Koehn. Chamblin made a motion to approve the petition, second by Olson. All present voted “aye.”  
The board reviewed Ordinance 204. Hansen made a motion to amend Ordinance 204, moving block 16 of Prospect Park Addition from Rural to Urban Residential, seconded by Chamblin. All present voted “aye.”   
***Old Business:*** Sheriff Monthly Recaps:Moody County Sheriff will begin monthly recaps in October.   
Jones property update- Ten Eyck informed the board that a citizen of Egan was working to get the Jones Property (tree dump) donated to the City of Egan.   
Floodplain Ordinance Update- Hansen is still waiting on FEMA. Maintenance Position/Snowplow Driver- One application was received for the Snowplow Driver, Chamblin is checking that applicant has CDL. Chamblin recommended revisiting the Maintenance Position next spring. Discussion about looking into a smaller plow that would not require a CDL. Ten Eyck suggested the state surplus site, other suggestions were Bowes or a larger town.   
Utility Billing Software- Charles advised the board that the city’s website can send out emails and texts to residents. Charles suggested using those services instead of adding another public alert system that could also call. Ten Eyck made the motion to move forward with the contract with Connecting Point for the Utility Billing Software and use the website for public alerts, seconded by Olson.   
Senior Center Update- Norman Koehn would like to donate his time to paint the Senior Center and the paint to be used will be donated by another citizen. Ten Eyck made the motion to allow for the Senior Center to be painted by Koehn with donated paint and table the new carpet discussion, seconded by Hein. All present voted “aye.”   
IM-28 Resolution 2024-02- Motioned by Chamblin to table IM-28 Resolution 2024-02 until after the November election, second by Hein. All present voted “aye.”  
***New Business:*** Second reading of ORDINANCE NO. 229 2025 APPROPRIATION ORDINANCE. Motion by Chamblin to approve the first reading of ORDINANCE NO. 229 2025 APPROPRIATION ORDINANCE, second by Hein. Chamblin, Hein, Olson, and Hansen voted “aye.” Ten Eyck “abstained.”  
Public Hearing for Mowing Assessments- No comment made during hearing. Charles told the board that no payment was made on any of the assessments.   
Motion by Hansen to approve Resolution 2024-01- Mowing Assessments, seconded by Chamblin. All present voted “aye.”

RESOLUTION 2024-01  
RESOLUTION OF ASSESSMENT

WHEREAS, the City of Egan has filed an assessment roll pursuant to SDCL 9-43 and Egan City Ordinance 157 as amended, and;

WHEREAS Hearing on the assessment roll was held October 18, 2024 following proper notice, and;

WHEREAS following Hearing the City moved to approve the assessment roll as follows:

111 S Irvin Street Egan, SD 57024

Special Assessment: $1000.00

Legal Description: E-1/2 Lot 11 & Lot 12 Block 22 Original Plat Egan City, Moody County, South Dakota

302 E. 2nd Street Egan, SD 57024

Special Assessment: $750.00

Legal Description: S-1/2 Lots 8-9 Block 6 Original Plat Egan City, Moody County, South Dakota

208 W 3rd Street Egan, SD 57024

Special Assessment: $125.00

Legal Description: W – ½ Lot 5 Block 21 Original Plat Parcel #23.01.21.05 & E -1/2 Lot 4 Block 21 Original Plat Parcel #23.01.21.04

510 W 4th Street Egan, SD 57024

Special Assessment: $125.00

Legal Description: Lots 5-6-7-8 Block 5 Prospect Park Addition Parcel #23.03.05.05

The City of Egan approves the Assessment Roll and delivery to Moody County Auditor for collection. Adopted this 16th day of October 2024

Attest: /s/Kayla Charles /s/Cody Chamblin  
 Finance Officer Chairman  
Adopted: October 16, 2024  
Published: October 23, 2024  
Effective: October 23, 2024

***Committee Reports:*** Compliance/Code Enforcement: Charles told the board that the Zoning Ordinance does state building permits are required to demolition or move a building. Charles will send out letters to residents that will need to get a building permit pursuant to the Zoning Ordinance.   
Maintenance/Streets: Chip sealing was completed. Chamblin is still looking for someone to grade the cities gravel   
roads.  
Parks: Lacey’s can remove porta-potties at the end of October. Hein will work with Jeff to close the concession stand for the season.  
Personnel: Chamblin will reach out to the applicant to see if he has CDL.  
Utilities: Jetting will take place next Tuesday and Wednesday  
Motion by Chamblin, second by Olson to approve Financial Report. All present voted “aye”   
Motion by Hansen, second by Olson to approve the following bills: Big Sioux Community Water (Water/water loan) $3,109.38; Booster (publications) $240.00; Lacey Rental (porta potties cleaning) $150.00; Moody County Enterprise (publishing) $88.77; Nelson & Ericsson Law Office (Attorney Fees) $3,150.00; One Office Solution (Toner) $121.98; Ottertail (Utilities Date 7/12) $743.12; Ottertail (Utilities) $756.41; River’s Edge Cooperative (Gas Purchase/2025 Propane Lease) 419.01; Valley Fibercom (phone & internet) $183.00; Payroll (General + employer taxes) $2,213.00. All present voted “aye”.  
Motion by Chamblin, second by Hansen to adjourn at 7:15 pm. All present voted “aye”  
Next Regular Meeting – Wednesday, November 20, 2024  
Minutes submitted pending Board approval.   
Cody Chamblin, Chairman  
Attest:   
Kayla Charles, Finance Officer