AGENDA   
EGAN CITY – REGULAR MEETING

August 21, 2024

***Persons wishing to comment on items on the Agenda shall raise their hand, state their name, and request to speak; following presentation of the agenda item and AFTER the Chairman opens the item up for public comment.***

**Call Meeting to Order**

**Conflict of Interest Items on current agenda for anyone on the Council**

**Motion to approve agenda**

**Motion to Approve Amended May 15, 2024 and July 17th, 2024 minutes**

***Public Comment:*** This is the opportunity for persons to address the Council on items NOT on the agenda. If the item requires Council action, it will be scheduled for an upcoming meeting. This session is limited to 30 minutes allowing **3 minutes per citizen**.

***Zoning:*** Travis Anderson – Building permit

***Old Business:*** Egan tax levy update –*confirmed with Auditor office that Egan does not pay for fire coverage as part of taxes. Only 1 town in Moody county does – Ward. Marty Skroch and 911 Coordinator will be present to answer questions*

Senior Center update

Monthly violations recap from Sherriff department

Jones property update

Floodplain ordinance update (September deadline)

Tree Dump Hours Sign

Interviews for maintenance position

***New Business:*** Propane Contract $1.509/gallon

Bridge Park Fence

Street Bids

Skid Loader

Certified weed sprayer

***Committee Reports:***

Compliance/Code Enforcement (Olsen & Hansen) – Code Violation Update

Maintenance/Streets (Chamblin & Hein) –

Parks (Chamblin & Ten Eyck) – Benches, Bushes, painting gazebo

Personnel & Compliance (Olsen & Hansen) –

Utilities (Ten Eyck) – Jetting and Manhole/Lift Station

**Motion to Approve Personnel & Financial Reports**

**Motion to approve bills presented**

***Other:*** Review Correspondence

**Executive Session per SDCL1-25-2: Personnel and Legal**

***Next Regular Meeting:*** September 18th, 2024 at 6:00 pm

***Adjourn***

**AGENDA** **SUBJECT TO CHANGE UP TO TWENTY FOUR (24) HOURS PRIOR TO MEETING TIME**

EGAN CITY MINUTES  
May 15, 2024  
Amended

The Board of Trustees of the City of Egan, South Dakota met in regular session on April 25, 2024 at Egan City Hall, 110 W 3rd Street, Egan, SD.

Present: Board of Trustee: Dana Walters, Nancy Hansen, Cody Chamblin and Michelle Ten Eyck, with Jerome Olson. Also present: Randy Roiger, Cameron Burleson, Mike Hein, Diane Olson, Ron & Ginger Campbell, Don Hansen, Sharon Sorenson, M r& Mrs Sidney Wilkerson, Amanda Walters, Lori VonEye, Harvey Donley, Norm & Donna Koehn, Barb Warborg and Thomas VarVais. Guest attendees: Kevin Goff (IMEG) and Bonnie Hemmer (Egan American Legion)

Meeting was called to order by Chairman Chamblin.   
Motion by Olson, second by Hansen to approve the agenda. All present voted “aye.”   
Motion by Ten Eyck, second by Olson to approve the minutes of March 20, 2024. All present voted “aye.”

***Public Comment:*** Randy Roiger requested a retraction of a statement made about him in the meeting minutes from the March 20, 2024 meeting. Retraction will be made and corrected. Roiger was good with the new wording mention (reference Corrected March 20, 2024 minutes)

***Old Business:*** Bonnie Hemmer with the Egan American Legion gave an update on the Avenue of Flags dedication scheduled for June 14th, 2024. The Legion had asked for 14 flags and now have 90 that have been purchased due to donations. The flag ceremony will be held at the church in Egan. Legion is requesting volunteers to assist with putting up flags and transporting attendees from parking to event space. Motion by Ten Eyck, second by Walters for the city to provide 2 porta potties for event. All present voted “aye”. Clean up day for Saturday, May 18th was reviewed and volunteers were requested. Replacement of Egan City bridge was discussed. Questions and concerns brought up by city residents and board. Kevin Goff with IMEG was present to address concerns and answer questions. Motion made by Olson, seconded by Ten Eyck to not replace the bridge and to pay known to date incurred cost of $9,200.00 to IMEG. **Should the cost be more than $9,200.00 this motion will be void.** All present voted “aye”, with Walter’s voting “nay”. Speed limit signs on main street will be placed by IMEG as part of the Moody County sign replacement/placement grant. There are currently no speed limit signs on the main street that goes through downtown. Motion by Walters, seconded by Hansen to increase principal payment by $100.00 on the BSRW loan. All present voted “aye”. Senior Center improvements were discussed. Ten Eyck will continue to get quotes on roof as leaks have been found. New carpet quotes have been obtained. Roof is a priority. Motion to table further discussion made by Walters, seconded by Ten Eyck. All present voted “aye”. Chairman Chamblin thanked Walters for his time on the board. Motion by Olson, seconded by Hansen to adjourn meeting. All present voted “aye”.

***New Business:***Meeting called to order by Finance Officer Wosje. Motion by Hansen, seconded by Ten Eyck to nominate Chamblin as Chairman. All voted “aye”. Motion by Hansen, seconded by Hansen to nominate Olson as Vice-Chairman. All voted “aye”. Committee assignments are as follows: Compliance & Code Enforcement – Olson & Hansen, Parks& Maintenance – Chamblin & Ten Eyck, Maintenance & Streets – Chamblin & Ten Eyck, Utilities – Ten Eyck, Personnel and Compliance – Hansen & Olson. All present voted “aye”.

***Committee Reports:***Compliance/Code Enforcement:4 courtesy compliance letters sent out. Notice of Ordinance 157 to run in Enterprise 5/15/24Maintenance/Streets: Chamblin and Ten Eyck will work on getting a comprehensive plan and quotes together for city street repairs.Parks: Porta Potty is in place at ball field. Concession stand was discussed and the need to make repairs. Hein will work on weed eating along fence line. Notice for bids going in Enterprise on 5/15/24 for mowing & baling behind ball field and lagoon area.

Motion by Ten Eyck, second by Hansento approve Financial Report.All present voted “aye”

Motion by Ten Eyck, second by Hansen to approve the following bills:Big Sioux Water $2,910.04(Water/water loan);Cardmember Services (General supplies, postage, speed bumps, weed eater/blower and misc. plumbing supplies) $778.80; Eng Services(April) $1,133.60; Helsper, McCarty & Rasmussen (Colman fire contract work) $25.00; IRS (April 941 payment) $706.90; Mike Hein (reimburse for keys) $6.75;Moody County Conservation District (Grass seed) $190.41;One Office Solutions (toner) $59.99; River’s Edge (fuel) $150.67; USDA $569.00( water loan); Valley Fibercom$183.90(phone & internet); Payroll (General) $3,095.63All present voted “aye”.

Motion by Chamblin, seconded by Olson to go into Executive Session – personnel. All present voted “aye”.

Motion by Hansen, second by Olson to adjourn. All present voted “aye”

Next Regular Meeting – Wednesday, June 19th, 2024

Minutes submitted pending Board approval.

Cody Chamblin, Chairman

Attest:

Kelly Wosje, Finance Officer

EGAN CITY MINUTES

July 17, 2024

The Board of Trustees of the City of Egan, South Dakota met in regular session on June 19, 2024 at Egan City Hall, 110 W 3rd Street, Egan, SD.

Present: Board of Trustee’s - Nancy Hansen, Jerome Olson, Mike Hein, Cody Chamblin and Michelle Ten Eyck. Also present: Randy Roiger, Norm & Donna Koehn, Barb Warborg, Don Hansen, Allen Loehr and Joy Chamley

Meeting was called to order byChairman Chamblin.

Motion byOlson, second by Ten Eyck to approve the agenda. All present voted “aye.”

Motion by Ten Eyck, second by Hansento approve the minutes of June 19th and June 27th Special meeting. All present voted “aye.”

City Attorney Jennifer Nelson introduced herself and read the rules of decorum.

***Public Comment:***Tree dump hours (8am Friday – 6pm Sunday) were asked and the potential of a Pickleball court was brought up.

***Zoning:*** Building permit for Travis Anderson – he needs to submit drawing of where he wants to place garage that shows set back from alley.

***Old Business:*** Budget review: Michelle is working on it. The board will meet for planning sessions to work with her on getting it finished. She requested everyone provide a list “wish list”. Senior Center update – roof quotes have been received. Motion made by Hansen, seconded by Olson to determine if there is black mold present before awarding bid. All present voted “aye”. Monthly violations recap from the Sheriff department information not received yet. No update on the Jones property that houses the burn pile. Egan tax levy/fire coverage update – more information is needed from Auditor’s office before making any final decision. Floodplain ordinance to be in place by September. Still waiting for FEMA information. Hansen and Olson will be the administrators.

***New Business:***2023 Annual report was approved. Motion by Ten Eyck , seconded by Hein. All present voted “aye”. Special event license for 7/27 approved. Motion by Hansen, seconded by Chamblin. All present voted “aye”. Playground equipment discussion tabled. Motion by Ten Eyck, seconded by Hansen. All present voted “aye”.

***Committee Reports:***

Compliance/Code Enforcement:No updates

Maintenance/Streets: Cody will contact Andy with Moody County about doing some chipping sealing while the weather is still good.

Parks: Dumpster will be ordered to have at ballfield the weekend of July 26th

Utilities: 3% water loss for June

Motion by Hansen, second byTen Eyck toapprove Financial Report.All present voted “aye”

Motion by Olson, second by Ten Eyck to approve the following bills:(Water/water loan) $3,177.28; Booster (publications) $329.00; Cardmember Services (Publishing, subscriptions and supplies) $2718.61; Colman Building Center (supplies to fix bleachers) $335.84; Farmers Implement (parts for mower) $24.58; Horizon Spraying (weed control around lagoons) $350.00; Itron (annual maintenance and endpoint subscription for meter reading/billing) $1,357.51; Kelly Wosje (reimburse for stamps) $73.00; Lacey Rental (porta potties cleaning) $150.00 Moody County Auditor (May deputy coverage) $927.80; Moody County Enterprise (publishing) $45.95; Patriot Electric (service call Veteran’s Park) $33.16; Rivers Edge (2 cycle oil) $265.36; SD 811 (811 messages and fax) $14.56; USDA ( water loan) $569.00; Valley Fibercom (phone & internet) $182.65; Payroll (General + employer taxes) $1,838.75. All present voted “aye”.

Motion by Chamblin to go into Executive Session on legal and personnel matters at 7:45pm.

Executive Session ended at 8:12pm

Motion by Hansen, second byTen Eyck to adjourn at 8:12pm. All present voted “aye”

Next Regular Meeting – Wednesday, August 21, 2024

Minutes submitted pending Board approval.

Cody Chamblin, Chairman

Attest:

Kelly Wosje, Finance Officer









