AGENDA   
EGAN CITY – REGULAR MEETING

June 19, 2024

***Persons wishing to comment on items on the Agenda shall raise their hand, state their name, and request to speak; following presentation of the agenda item and AFTER the Chairman opens the item up for public comment.***

**Call Meeting to Order**

**Conflict of Interest Items on current agenda for anyone on the Council**

**Motion to approve agenda**

**Motion to Approve May 15, 2024 minutes**

***Public Comment:*** This is the opportunity for persons to address the Council on items NOT on the agenda. If the item requires Council action, it will be scheduled for an upcoming meeting. This session is limited to 30 minutes allowing **3 minutes per citizen**.

***Zoning:*** Clayton Havoldt – 16x20 L-shape deck (back of house between house and garage)

***Old Business:*** City paid fire contract vs County fire levy - cost $.102 per $1,000 equalized value (ex. $1.02 levy tax per $10,000)

Senior Center update

Donna Koehn – placement of speed bumps (warning signs?)

City streets – update on any bids received

Flood plain revision information

Invoice from SDDOT – Initial IMEG engineering cost incurred re: Bridge replacement - $11,806.42

Update on tree dump – Jerome was working on with Jones family

***New Business:*** Appointment of Trustee 1

Kevin Hall – hire for weed eating

New Hires - Maintenance & Finance officer – Hire/Hours/Pay

BSRW service contract – 3% increase from $1736.00 to $1788.00 per month

Bid review for mowing ballfield and lagoons – 1 received ($75)

Cellular cameras

Fines for destruction and/or tampering with city property

Meeting decorum

Budget 2025 (start of budget work)

***Committee Reports:***

Compliance/Code Enforcement (Olsen & Hansen) –

Maintenance/Streets (Chamblin & Ten Eyck) – Get sand out of plow truck before it creates rust

Parks (Chamblin & Ten Eyck) – $100 donation from Wayne Stombaugh to paint sign/Recent ball tournament – packed field and many compliments on the field

Personnel & Compliance (Olsen & Hansen) -

Utilities (Ten Eyck) –

**Motion to Approve Personnel & Financial Reports**

**Motion to approve bills presented**

***Other:*** Review Correspondence

***Next Regular Meeting:*** July 19, 2024 at 6:00 pm

***Adjourn***

**AGENDA** **SUBJECT TO CHANGE UP TO TWENTY FOUR (24) HOURS PRIOR TO MEETING TIME**

EGAN CITY MINUTES

May 15, 2024

The Board of Trustees of the City of Egan, South Dakota met in regular session on April 25, 2024 at Egan City Hall, 110 W 3rd Street, Egan, SD.

Present: Board of Trustee: Dana Walters, Nancy Hansen, Cody Chamblin and Michelle Ten Eyck, with Jerome Olson. Also present: Randy Roiger, Cameron Burleson, Mike Hein, Diane Olson, Ron & Ginger Campbell, Don Hansen, Sharon Sorenson, Mr&Mrs Sidney Wilkerson, Amanda Walters, Lori VonEye, Harvey Donley, Norm & Donna Koehn, Barb Warborg and Thomas VarVais. Guest attendees: Kevin Goff (IMEG) and Bonnie Hemmer (Egan American Legion)

Meeting was called to order by Chairman Chamblin.

Motion byOlson, second byHansen to approve the agenda. All present voted “aye.”

Motion by Ten Eyck, second byOlson to approve the minutes of March 20, 2024. All present voted “aye.”

***Public Comment:***Randy Roiger requested a retraction of a statement made about him in the meeting minutes from the March 20, 2024 meeting. Retraction will be made and corrected. Roiger was good with the new wording mention (reference Corrected March 20, 2024 minutes)

***Old Business:*** Bonnie Hemmer with the Egan American Legion gave an update on the Avenue of Flags dedication scheduled for June 14th, 2024. The Legion had asked for 14 flags and now have 90 that have been purchased due to donations. The flag ceremony will be held at the church in Egan. Legion is requesting volunteers to assist with putting up flags and transporting attendees from parking to event space. Motion by Ten Eyck, second by Walters for the city to provide 2 porta potties for event. All present voted “aye”. Clean up day for Saturday, May 18th was reviewed and volunteers were requested. Replacement of Egan City bridge was discussed. Questions and concerns brought up by city residents and board. Kevin Goff with IMEG was present to address concerns and answer questions. Motion made by Olson, seconded by Ten Eyck to not replace the bridge and to pay known to date incurred cost of $9,200.00 to IMEG. All present voted “aye”, with Walter’s voting “nay”. Speed limit signs on main street will be placed by IMEG as part of the Moody County sign replacement/placement grant. There are currently no speed limit signs on the main street that goes through downtown. Motion by Walters, seconded by Hansen to increase principal payment by $100.00 on the BSRW loan. All present voted “aye”. Senior Center improvements were discussed. Ten Eyck will continue to get quotes on roof as leaks have been found. New carpet quotes have been obtained. Roof is a priority. Motion to table further discussion made by Walters, seconded by Ten Eyck. All present voted “aye”. Chairman Chamblin thanked Walters for his time on the board. Motion by Olson, seconded by Hansen to adjourn meeting. All present voted “aye”.

***New Business:***Meeting called to order by Finance Officer Wosje. Motion by Hansen, seconded by Ten Eyck to nominate Chamblin as Chairman. All voted “aye”. Motion by Hansen, seconded by Hansen to nominate Olson as Vice-Chairman. All voted “aye”. Committee assignments are as follows: Compliance & Code Enforcement – Olson & Hansen, Parks& Maintenance – Chamblin & Ten Eyck, Maintenance & Streets – Chamblin & Ten Eyck, Utilities – Ten Eyck, Personnel and Compliance – Hansen & Olson. All present voted “aye”.

***Committee Reports:***

Compliance/Code Enforcement:4 courtesy compliance letters sent out. Notice of Ordinance 157 to run in Enterprise 5/15/24

Maintenance/Streets: Chamblin and Ten Eyck will work on getting a comprehensive plan and quotes together for city street repairs.

Parks: Porta Potty is in place at ball field. Concession stand was discussed and the need to make repairs. Hein will work on weed eating along fence line. Notice for bids going in Enterprise on 5/15/24 for mowing & baling behind ball field and lagoon area.

Motion by Ten Eyck, second by Hansento approve Financial Report.All present voted “aye”

Motion by Ten Eyck, second by Hansen to approve the following bills:Big Sioux Water $2,910.04(Water/water loan);Cardmember Services (General supplies, postage, speed bumps, weed eater/blower and misc. plumbing supplies) $778.80; Eng Services(April) $1,133.60; Helsper, McCarty & Rasmussen (Colman fire contract work) $25.00; IRS (April 941 payment) $706.90; Mike Hein (reimburse for keys) $6.75;Moody County Conservation District (Grass seed) $190.41;One Office Solutions (toner) $59.99; River’s Edge (fuel) $150.67; USDA $569.00( water loan); Valley Fibercom$183.90(phone & internet); Payroll (General) $3,095.63All present voted “aye”.

Motion by Chamblin, seconded by Olson to go into Executive Session – personnel. All present voted “aye”.

Motion by Hansen, second by Olson to adjourn. All present voted “aye”

Next Regular Meeting – Wednesday, June 19th, 2024

Minutes submitted pending Board approval.

Cody Chamblin, Chairman

Attest:

Kelly Wosje, Finance Officer

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **May 2024** | **Reconciliation of Cash Assets** | |  |  |  |  |
|  | **Beginning** |  | **TRANSFER** |  |  | **Ending** |
| **RECORDED CASH ASSETS:** | **Balance** | **Receipts** | **In** | **Out** | **Dsbrsmnts** | **Balance** |
| General Fund | $ 56,667.46 | $ 37,884.11 |  |  | $ (8,843.02) | $ 85,708.55 |
| Water Fund | $ 16,294.30 | $ 4,720.94 |  |  | $ (3,505.48) | $ 17,509.76 |
| Sewer Fund | $ 30,522.08 | $ 2,875.95 |  |  | $ (123.32) | $ 33,274.71 |
|  | $ 103,483.84 | $ 45,481.00 |  |  | $ (12,471.82) | $ 136,493.02 |
|  |  |  |  |  |  |  |
| **Debt Reserves (USDA)** | $ 7,040.30 | $ 27.11 |  |  |  | $ 7,067.41 |
| Water Fund Mny Mrkt | $ 4,327.58 |  |  | $ (239.41) |  | $ 4,088.17 |
| Sewer Fund Mny Mrkt | $ 116,311.13 |  | $ 239.41 |  |  | $ 116,550.54 |
|  | $ 127,679.01 | $ 27.11 | $ 239.41 | $ (239.41) | $ - | $ 127,706.12 |
|  |  |  |  |  |  |  |
| **BankWest Money Market** | $ 187,568.21 | $ 560.39 |  |  |  | $ 188,128.60 |
| Utility Deposits | $ 10,667.00 |  |  |  |  | $ 10,667.00 |
| SD Bridge Grant | $ 5,378.86 |  |  |  |  | $ 5,378.86 |
| Vets Memorial | $ 3,142.28 |  |  |  |  | $ 3,142.28 |
|  | $ 206,756.35 | $ 560.39 | $ - | $ - | $ - | $ 207,316.74 |
|  |  |  |  |  |  |  |
| SD FIT Investments | $ 174,925.12 | $ 737.61 |  |  |  | $ 175,662.73 |
|  |  |  |  |  |  |  |
| TOTAL CASH ASSETS: | $ 612,844.32 | $ 46,806.11 | $ 239.41 | $ (239.41) | $ (12,471.82) | $ 647,178.61 |
|  |  |  |  |  |  |  |
| **RECONCILED CASH ON HAND AND IN BANK:** |  |  |  |  |  |  |
| Checking Acct Balance 5/31/2024 | $ 130,359.55 |  |  |  |  |  |
| Outstanding Checks (listed below) | $ (109.90) |  |  |  |  |  |
| Outstanding Deposits | $ 242.33 |  |  |  |  |  |
| Outstanding Checks: | $ (84.90) |  |  |  |  |  |
|  | $ (25.00) |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Petty Cash: | $ 115.50 | $ (66.00) |  |  |  | $ 49.50 |









