EGAN CITY MINUTES

December 20, 2023

The Board of Trustees of the City of Egan, South Dakota met in regular session on December 20, 2023at Egan City Hall, 110 W 3rd Street, Egan, SD.

Present: Board of Trustee membersCody Chamblin, Dana Walters, and Jerome Olson. Board member Nancy Hansen absent.Also present: John Steinhauer, Amanda Walters, Barb Warborg, Dan Warborg, LeAnne Larson, Michelle TenEyck, Lori Voneye and Harvey Donley.

Meeting was called to order by Chairman Chamblin.

Motion byOlson, second by Chamblinto approve the agenda. All present voted “aye.”

Motion by Olson, second by Chamblin to approve the minutes of November 15, 2023. All present voted “aye.”

***Public Comment:***

* John Steinhauer - concerns about the new softball fence. Access is insufficient for players, also concerned about fence being tall enough to stop foul balls. He provided access measurements of Flandreau’s field. Chairman Chamblin will take pictures and contact RW Fencing to go over concerns. Final payment will not be issued until concerns have been resolved. Michelle TenEyck asked if it is required to be ADA compliant. The Finance Office will connect with the stateabout requirements. The city will also have to ensure that teams playing either carry insurance or have a signed waiver on file with the city office.

***Zoning:*** Jason Gierke is asking if his home can become a multi-family dwelling. The board prefers Jason come to a city meeting (was previously asked to attend) to outline his plan for the dwelling. The board is concerned with water/sewer impact. It has been recognized there is potentially an un-permitted building on the property.

Normal session resumed.

***Old Business:***

* Purchasing update – Board reviewed the initial change to the purchasing policy.The board will continueworking on the policy with the expectation to finalize at January meeting.
* Website update–Content from old website now migrated to new website. Not all content was not transferred due to cost. All Agendas, Meeting Minutes, Ordinances, Resolutions and Budgets not migrated will be available to all residents. Copies will not be made of said information.

***New Business:***

* Lori VonEye discussed the current living status of Hermine Keith. VonEye explained that it is a temporary situation. Keith does not want to change zoning to Residential because it is a temporary situation. Motion was made by Walters, second by Chamblin to allow for a variance. All present voted “aye”. Keith will work with the city office on completing it.
* Resolution 2023-04 Contingency transfer. Motion by Olson, second by Chamblin to approve. All present voted “aye”
* 1st reading of Ordinance 227 Noise and Braking read. Motion by Chamblin, second by Walters to approve. All present voted “aye”
* 1st reading of Ordinance 228 – Supplemental Appropriation Ordinance read. Motion by Walter, second by Chamblin. All present voted “aye”.

***Committee Reports:***

Compliance/Code Enforcement:Gierke may need building permit. Chamblin to follow up

Maintenance: Front door to city office fixed. Discussionabout snow plow drivers and the need for a schedule of coverage and training on operating of the plow. Harvey Donley, with having years of experience working with the SD DOT, volunteered to train staff consisting of Mike Hein, Kevin Hammer, Cody Chamblin and Dana Walters. Walters expressed concern drivers needing a CDL. Finance Officer will work with all to schedule training and a coverage schedule.

Parks:Chamblin will work with RW Fencing on concerns brought up by Steinhauer. Final invoice will be held until concerns are addressed and resolved.

Utilities:Water Loss report reviewed. Jeff with Big Sioux knows of the 94% loss for November. He is working with residents that had meters not read correctly. Leak that was found is scheduled by landowner to be fixed Thursday, December 21, 2023. Motion by Walters, second by Chamblin to set up Valley Fibercom on autopay.

Motion byWalters , second byChamblinto approve Financial Report.All present voted “aye”

* Motion by Olson, second Chamblin to approve the following bills:Big Sioux Water $3,290.90(Water/water loan); Booster $49.95 (Publishing); Cardmember services $164.81 (Notary stamp & dog license); Cardmember Services $560.70(Battery, stamps, locks & memory cards); Century Link $216.93(final phone bill); City of Colman$1,088.24 (West Nile spraying – Sept); Eng Services $2,267.20 (Oct & Nov); Immense Impact, LLC $582.00 (old website content transfer);ITRON $600.00(integrate & update on new computer); Moody County Auditor $1,784.00(Oct & Nov deputy coverage); Moody County Enterprise $93.18(Publishing); Ottertail $1,509.06(Oct & Nov utilities); SD DANR $50.00(Water testing permit); SD Assoc of Code Enforcement $75.00(2024 Dues); SD Dept of Govt of Financial Officers Assoc $40.00(2024 Dues); SD Municipal League $494.53(2024 Dues);Storey0. Kenworthy $37.52 (statements);Valley Fibercom$191.01(phone & internet);USDA $569.00(Loan); Payroll – General & Board $3,960.60. All present voted “aye”.

Correspondence reviewed:

* Letter from Dept of Agriculture and Natural Resources read. It stated Egan’s permit exempt site is operating in an acceptable compliance manner.
* Correspondence in reference to Hermine Keith’s living situation was read. It is temporary and that “concerned citizens” direct their efforts toward other opportunities in town that can make a positive impact.
* Unsigned letter to city read in regarding deserted homes, building and lots in town. Also, addressed concerns about the lack of mowing and weed control throughout the city. Encouraged the council to address these issues.
* Email communication between Walters and Asphalt Pros was presented. Walters email requested for the signed quote’s for the $80,000.00 expense and a breakdown of services provided. Asphalt Pro’s stated they are unable to provide.

Motion by Olson, second by Chamblin to adjourn. All present voted “aye”

Next Regular Meeting – January 17, 2024 6:00pm

Minutes submitted pending Board approval.

Cody Chamblin,Chairman

Attest:

Kelly Wosje, Finance Officer